

Staff Appreciation Week

The Charles Reed PTA will supply lunch for about 90 staff members during Staff Appreciation Week. If you would like to contribute food dishes or supplies for any of these days, please fill out the bottom of this form and return it to school by **Friday, May 4th**.

Tuesday, May 8th – Taco Tuesday

Mexican food, tacos, quesadillas, rice, beans, chips, salsa, guacamole, taco toppings, desserts and drinks

Thursday, May 10th - Sandwiches and Salads

Salads, side dishes, chips, fruit, vegetable tray, desserts and drinks

Friday, May 11th – Catered Lunch

We will be ending staff appreciation week with a special catered lunch



We are in need of

- Supplies: paper bowls, paper plates, napkins and plastic utensil donations.
- Donations: money contributions for the catered lunch and to purchase meat, drinks and other supplies. **Any money being donated should be placed in an envelope marked "Staff Appreciation Week"**.
- Volunteers: Volunteers for Tuesday and Thursday. We need help setting up and cleaning.

If you are unable to drop off your donation to school, the PTA will make arrangements to pick up your donation. Please feel free to contact us at CharlesReedPTA@gmail.com with any questions.

SHOW YOUR APPRECIATION

Monday, May 7th

Thank You Day

Write a note of thanks to your teacher.

Wednesday, May 9th

Treats for Your Teacher Day

Treat your teacher to their favorite candy, snack or drink.

Staff Appreciation Week

Please return this form back to school by **Friday, May 4th**

Name _____

Phone number _____ email _____

Day: Choose one or both

Tuesday – Taco Tuesday Item donated _____

Thursday – Sandwiches/Salads Item donated _____

Please have food and other donated items to school by **10:30 on the designated day.**

Volunteers:

I can help with set-up or clean-up

Tuesday _____ 10:30 am - 12:15 pm _____ 12:15 pm - 2:00 pm

Thursday _____ 10:30 am - 12:15 pm _____ 12:15 pm - 2:00 pm